



**PARISH COUNCIL FINANCE MEETING
AGENDA**

**Wednesday 25th June 2025 7.00pm
The Library, Ash Village Hall, Queens Road, Ash CT3 2BG**

Sir/Madam,

You are hereby summoned to attend a Finance meeting of Ash Parish Council at 7.00pm Wednesday 25th 2025 at The Library, Ash Village Hall, Queens Road, Ash, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

- 1. APOLOGIES FOR ABSENCE** - To receive any apologies of absence.
- 2. DECLARATIONS OF INTEREST** - Members are requested to disclose any interest they may have for items on the agenda.
- 3. PUBLIC CONTRIBUTIONS AND QUESTIONS**
Meeting to be adjourned for a 15-minute session for parishioners to raise matters, individual contributions should be kept under 5 minutes. The Public may participate with the Council's consent. Please email the Clerk with any contributions relevant to items on the agenda.
- 4. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN – ANNUAL INTERNAL AUDIT REPORT**
i)The Annual Internal Audit Report is received and noted.
- 5. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN – SECTION 1**
i)To review and agree the Internal Control Statement
ii)To approve the Annual Governance Statement by resolution in advance of approving the Accounting Statements.
- 6. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN – SECTION 2**
i)To consider the Accounting Statements by the members meeting as a whole.
ii)To approve the Accounting Statements by resolution.
iii)To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting at which the approval is given.
- 7. TO SET THE COMMENCEMENT DATE FOR THE EXERCISE OF PUBLIC RIGHTS**
- 8. TO NOTE VAT REFUND RECEIVED OF £3,586.74**
- 9. ACCOUNTS 2024/25 – ACTUAL V BUDGET TO 31 March 2025** – Resolution required to adopt the accounts
- 10. ACCOUNTS 2025/26 – ACTUAL V BUDGET TO 23 June 2025** – Resolution required to adopt the accounts
- 11. RESERVES AS AT 23 June 2025** – To note

12. PAYMENTS – To agree the authorisation process

13. PROCUREMENT PROCESS – To confirm the process

14. SECTION 106 FUNDS AT DDC – RFO to provide an update

15. EDF – To resolve that the RFO is an authorised user of the EDF account – Level 3, Letter of Authority to be signed

16. RAY HOOKER COMMEMORATION DONATION – To resolve to accept the donation of £1,000

17. KENT PENSION FUND – POOLING OF TOWN & PARISH COUNCIL – FORMAL CONSULTATION – To agree a response

18. DATE OF NEXT MEETING

Mrs Joanna Jones RFO to Ash Parish Council, 19th June 2025