



ASH PARISH COUNCIL ORDINARY MEETING AGENDA

Monday 5 January 2026, 7.00pm
The Library, Ash Village Hall, Queens Road, Ash, Kent, CT3 2BG

Sir/Madam,

You are hereby summoned to attend the Council meeting of Ash Parish Council at 7.00pm on Monday 5 January 2026, at The Library, Ash Village Hall, Queens Road, Ash, Kent, CT3 2BG for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, please advise the Clerk in advance by email in order that your apologies and reasons for absence can be given at the meeting.

Any member of the public wishing to attend or speak on item 6 of the agenda please email the Clerk at clerk@ashparishcouncil.gov.uk before the meeting with the agenda item and question for members.

1.	<u>APOLOGIES FOR ABSENCE</u> Any apologies of absence
2.	<u>DECLARATIONS OF INTEREST</u> Members are requested to disclose any interest they may have for items on the agenda
3.	<u>APPROVAL AND SIGNING OF MINUTES</u> a) Parish Council Ordinary Meeting held on 1 December 2025
4.	<u>PUBLICITY OFFICER</u> Nominate Onlooker note taker
5.	<u>KCC, DDC COUNCILLOR AND POLICE REPORTS</u> To receive the reports
6.	<u>PUBLIC CONTRIBUTIONS AND QUESTIONS</u> Meeting to be adjourned for a 15-minute session for parishioners to raise matters, individual contributions should be kept under 5 minutes. The Public may participate with the Council's consent. Please email the Clerk with any contributions relevant to items on the agenda.
7.	<u>OUTSTANDING ACTIONS FROM THE LAST MEETING</u> To receive information resulting from actions generated at the last meeting

8.	<u>FINANCE MATTERS AND AUTHORISATION OF PAYMENTS</u> To resolve the approval of payments presented at this meeting: a) Authorisation of payments/bank reconciliation - To approve the monthly payments/reconciliation b) To note Precept Demand Form to be returned to Dover District Council by 23 January c) To note Parish Council's employee contribution to the Local Government Pension Schemes will decrease from 23.8% to 19.2% from April 2026 d) To note increase in Unity Trust Bank Charges from 1st February 2026 e) To approve RFO Annual Membership Fee of The Society of Local Council Clerks (SLCC) - £90.96 f) To note Charity Commission Annual Returns have been completed for Ash War Memorial – 211734, Ash Recreation Ground – 267619, Ash Recreation Ground or Playing Field – 304965 g) To resolve 16 hours payment of overtime for RFO
9.	<u>PLAY AREA 2</u> To discuss and agree actions relating to Play Area 2: a) To receive updates on the public engagement and comments arising b) To receive updates on grant applications, S106 funding, planning permission and Charity Commission permission c) To note there will be a on-site pre-start meeting with HAGS d) To agree to write to neighbouring properties to advise of details of potential noise during the play area build e) To agree actions for straps for Mirage Seats (assisted play equipment) f) Waste bins – to resolve to remove the cost of 2 x 60L bins from the HAGS quote at a total cost of £1,590 + VAT and replace with 2 x 110L bins from Dover District Council at a total cost of £780 + VAT (£390 + VAT each). One of these bins is a replacement to the broken bin next to foot scraper. Additional bin to be placed in the new play area. To resolve to agree the cost of emptying the new play area bin at £195 + VAT per year.
10.	<u>HIGHWAYS</u> To discuss and agree actions relating to Highways: a) To agree to share the A257 Group's public petition with residents b) To discuss Kent Highways proposal for Pound Corner (Highway Improvement Plan) and agree next steps c) To resolve to agree cost to replace the damaged bollard at Ash War Memorial
11.	<u>RECREATION GROUND</u> To discuss and agree actions relating to Recreation Ground: a) To note Play and Gym Equipment weekly inspections b) To agree for RFO to contact Charity Commission to seek permission to resurface the existing car park / extend the existing car park at the Recreation Ground
12.	<u>PAVILION</u> To discuss and agree actions relating to Pavilion: a) To note update on the Pavilion Lease and ownership of the Pavilion b) To agree next steps for Parish Council to apply for S106 funding of £13,357.05 for Pavilion improvements on behalf of Pavilion Committee

13.	<u>ALLOTMENTS</u> To discuss and agree actions relating to Allotments: a) To note 2026 invoices and new contracts have been sent to allotment holders b) To note vacant plots 9B and 6B have now been filled. 9A has been offered to the waiting list. c) To resolve to agree the additional cost of £90 for Quality Fencing's installation of the allotment fence to pay for an additional post to offset the gate from the corner to allow for easier van deliveries d) To note receipt of Rural Prosperity Grant payment from Dover District Council of £9,292.00 for the new allotment fence and payment of Quality Fencing invoice. To note grant criteria has been met.
14.	<u>CORRESPONDENCE</u> To discuss and agree actions relating to correspondence received by the Council: a) To agree Winner of KALC 2026 Community Awards Scheme from public nominations received b) To agree location for Caretaker to install the Gilton Airfield Memorial Plaque c) To agree to advertise in Sandwich Town Magazine – February 2026 issue (Copy Deadline: 20 Jan, Publication Date 2 Feb)
15.	<u>PARISH COUNCIL BUSINESS</u> To discuss and agree actions relating to Parish Council: a) To agree to purchase a projector screen at a cost of £159.00 (incl. VAT) for Village Hall handyman to install in the Library b) To resolve to purchase a fireproof cabinet to store archived material in Ash Heritage Centre c) To agree to purchase a portable jet washing rod for Caretaker d) To agree venue for Annual Parish Meeting on Wednesday 29 April 2026 e) To agree meeting dates for second half of 2026
16.	<u>PLANNING APPLICATIONS</u> To consider and note applications and decisions received from DDC: a) 25/00353 Fleet Farm Cottages , Richborough Road, Ash Change of use of land for stationing of 9 mobile Shepherd's Huts as holiday accommodation with access, parking and landscaping together with retrospective raising of land b) 25/01009 The Croft, Moat Lane, Ash Prune back overhanging canopy to boundary and beyond boundary in upper section to shape of one Copper Beech the subject of Tree Preservation Order No 3 of 2019 c) 25/01327 Agricultural Land And Buildings , Nash Road, Gilton, Ash Erection of a side extension to an agricultural building and solar panels to roof
17.	<u>MATTERS FOR THE FEBRUARY MEETING</u>
18.	<u>DATE OF NEXT MEETINGS</u>

Mrs Sarah Rush
Clerk to Ash Parish Council, 19 December 2025