



ASH PARISH COUNCIL ORDINARY MEETING AGENDA

Thursday 11 June 2026, 7.30pm
Ash Village Hall, Queens Road, Ash, Kent, CT3 2BG

Sir/Madam,

You are hereby summoned to attend the Council meeting of Ash Parish Council at 7.30pm on Thursday 11 June 2026, at Ash Village Hall, Queens Road, Ash, Kent, CT3 2BG for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, please advise the Clerk in advance by email in order that your apologies and reasons for absence can be given at the meeting.

Any member of the public wishing to attend or speak on item 7 of the agenda please email the Clerk at clerk@ashparishcouncil.gov.uk before the meeting with the agenda item and question for members.

1.	<u>APOLOGIES FOR ABSENCE</u> a) To note any apologies of absence b) To note the resignation of Ashley Stevenson as a Parish Councillor
2.	<u>CO-OPTION OF PARISH COUNCILLORS</u> To consider and adopt co-opted members to the Parish Council following Section 21 of the Representation of the People Act 1985 a) Terance Dickson b) James Donaldson
3.	<u>DECLARATIONS OF INTEREST</u> Members are requested to disclose any interest they may have for items on the agenda
4.	<u>APPROVAL AND SIGNING OF MINUTES</u> a) Annual Parish Council meeting held on 7 May 2026 b) Parish Council Ordinary Meeting held on 7 May 2026 c) Parish Council Planning Committee held on 18 May 2026
5.	<u>PUBLICITY OFFICER</u> Nominate Onlooker note taker
6.	<u>KCC, DDC COUNCILLOR AND POLICE REPORTS</u> To receive the reports
7.	<u>PUBLIC CONTRIBUTIONS AND QUESTIONS</u> Meeting to be adjourned for a 15-minute session for parishioners to raise matters, individual contributions should be kept under 5 minutes. The Public may participate

	with the Council's consent. Please email the Clerk with any contributions relevant to items on the agenda.
8.	<u>OUTSTANDING ACTIONS FROM THE LAST MEETING</u> To receive information resulting from actions generated at the last meeting
9.	<u>ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN – ANNUAL INTERNAL AUDIT REPORT</u> a) The Annual Internal Audit Report is received and noted.
10.	<u>ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN – SECTION 1</u> a) To review and agree the Internal Control Statement b) To approve the Annual Governance Statement by resolution in advance of approving the Accounting Statements.
11.	<u>ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN – SECTION 2</u> a) To consider the Accounting Statements by the members meeting as a whole. b) To approve the Accounting Statements by resolution. c) To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting at which the approval is given.
12.	<u>TO SET THE COMMENCEMENT DATE FOR THE EXERCISE OF PUBLIC RIGHTS</u> a) To agree dates
13.	<u>VAT REFUND RECEIVED OF £6,450.34</u> a) To note
14.	<u>ACCOUNTS 2025/26 – ACTUAL V BUDGET TO 31 March 2026</u> a) Resolution required to adopt the accounts
15.	<u>RESERVES AS AT 31 March 2026</u> a) To agree Reserves b) To resolve to transfer Allotment surplus from General Reserve to an EMR
16.	<u>TO CONFIRM THE 2026/27 BUDGET</u> a) Resolution required to confirm
17.	<u>OTHER FINANCE MATTERS AND AUTHORISATION OF PAYMENTS</u> To resolve the approval of payments presented at this meeting: a) To note recipients have been made aware of Grant Payments b) To note Dover District Council has agreed to grant £914.86 in S106 funding, in respect of planning application 16/01247, for repair the broken Stand-On Spinner by Safeplay Playground Services Ltd c) To note £52,950.57 received from Dover District Council as S106 contribution towards Play Area 2 from planning application 16/01049 - Land at Chequer Lane, Ash d) To note HMRC mileage allowance has increased from 45 pence per mile to 55 pence per mile, backdated to 1 April 2026 e) Authorisation of payments/bank reconciliation - To approve the monthly payments/reconciliation

18.	<u>RECREATION GROUND</u> To discuss and agree actions relating to Recreation Ground: a) To review event documentation from Ash Carnival Association and agree next steps b) To note Play and Gym Equipment weekly inspections c) To note the damaged tail chains on the swings have been repaired by Safeplay d) To receive update on Ash Rangers tree planting e) To permit DDC to erect Play Strategy posters at the play area and adult gym f) To note vandalism to Toilets and costs arising and agree any action
19.	<u>PLAY AREA 2</u> To discuss and agree actions relating to Play Area 2: a) To receive update on installation b) To note Jack Foat's Trust, Cartwright Godfrey and Kelsey and the Frank Kingsland Trust will be invoiced once installation commences c) To note 2 waste bins have been ordered from Dover District Council
20.	<u>ALLOTMENTS</u> To discuss and agree actions relating to Allotments: a) To approve to appoint contractor to remove historic detritus on Plot 9B b) To receive update on Allotment Plot 3A c) To agree planting of a plum tree on Plot 3B d) To note Pavilion Committee and Allotment holders have been informed of the next inspection on Wednesday 24 June at 10.00am e) To approve updated Allotment Rules
21.	<u>PAVILION</u> To discuss and agree actions relating to Pavilion: a) To receive an update on the Pavilion Lease
22.	<u>HIGHWAYS</u> To discuss and agree actions relating to Highways: a) To note KCC's 20mph public consultation (Highway Improvement Plan) will be open 12 June - 6 July and any actions arising b) To note KCC advise the A257 Pedestrian Warning Signs (Highway Improvement Plan) are scheduled to be installed by 21 July c) To note the A257 Group e-petition has been shared online and on noticeboards
23.	<u>PARISH COUNCIL BUSINESS</u> To discuss and agree actions relating to Parish Council: a) To receive an update from the Beating the Bounds Working Group and actions arising b) To agree next steps for the commemoration of former resident Ray Hooker to utilise £1,000 donation received c) To note Caretaker's updated Job List d) To receive an update on DDC Toilets / Assets e) To note safety report from Risk Safety Services and actions arising f) To resolve to pay £350 + VAT to Risk Safety Services to produce a Legionella Risk Assessment and carry out water and Legionella testing.
24.	<u>MATTERS FOR THE JULY MEETING</u>

25.	<u>DATE OF NEXT MEETINGS</u>
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Mrs Sarah Rush
Clerk to Ash Parish Council, 3 June 2026