



ASH PARISH COUNCIL ORDINARY MEETING AGENDA

Thursday 3 September 2026, 7.30pm
Ash Village Hall, Queens Road, Ash, Kent, CT3 2BG

Sir/Madam,

You are hereby summoned to attend the Council meeting of Ash Parish Council at 7.30pm on Thursday 3 September 2026, at Ash Village Hall, Queens Road, Ash, Kent, CT3 2BG for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, please advise the Clerk in advance by email in order that your apologies and reasons for absence can be given at the meeting.

Any member of the public wishing to attend or speak on item 6 of the agenda please email the Clerk at clerk@ashparishcouncil.gov.uk before the meeting with the agenda item and question for members.

1.	<u>APOLOGIES FOR ABSENCE</u> a) To note any apologies of absence b) To note the resignation of Annette Rose as a Parish Councillor and co-option vacancy
2.	<u>DECLARATIONS OF INTEREST</u> Members are requested to disclose any interest they may have for items on the agenda a) To note guidance on Declaration of Interests b) To note guidance on Councillor Communications
3.	<u>APPROVAL AND SIGNING OF MINUTES</u> a) Parish Council Ordinary Meeting held on 2 July 2026
4.	<u>PUBLICITY OFFICER</u> Nominate Onlooker note taker
5.	<u>KCC, DDC COUNCILLOR AND POLICE REPORTS</u> To receive the reports
6.	<u>PUBLIC CONTRIBUTIONS AND QUESTIONS</u> Meeting to be adjourned for a 15-minute session for parishioners to raise matters, individual contributions should be kept under 5 minutes. The Public may participate with the Council's consent. Please email the Clerk with any contributions relevant to items on the agenda.
7.	<u>OUTSTANDING ACTIONS FROM THE LAST MEETING</u> To receive information resulting from actions generated at the last meeting

8.	<u>FINANCE MATTERS AND AUTHORISATION OF PAYMENT 631306S</u> To resolve the approval of payments presented at this meeting: a) To note increase in the Parish Council's Insurance Policy of £224.25 to cover new play area b) To note late payment of staff salaries in July c) To note nationally agreed 3.3% pay rise for all staff, to implement and backdate to 1 April 2026 d) To note Local Government Pension Scheme Employer FAQs regarding Local Government Reorganisation e) Authorisation of payments/bank reconciliation - To approve the monthly payments/reconciliation
9.	<u>GULTON BUS SHELTER</u> To discuss and agree actions relating to Gulton Bus Shelter: a) To note incident has been reported to the Parish Council insurance company b) To note payment of £250 policy excess to the insurance company (not recoverable as driver uninsured) c) To note insurance company has approved for the Parish Council to appoint a contractor to clear the site and to submit the invoice to them d) To note two estimates are to be obtained for the cost of re-building the bus shelter for submission to the insurance company e) To resolve whether a brick-built replacement or alternative bus shelter design would be preferred (subject to insurance company approval)
10.	<u>BEATING THE BOUNDS</u> To discuss and agree actions relating to the Beating the Bounds event: a) To receive an update from the Beating the Bounds Working Group and actions arising b) To resolve to engage Grove Ferry River Trips at a cost of £375 + VAT
11.	<u>PLAY AREA 2</u> To discuss and agree actions relating to Play Area 2: a) To receive update on outstanding issues and any actions arising b) To note the new play area was advertised in the August issue of the Sandwich Town Council magazine
12.	<u>RECREATION GROUND</u> To discuss and agree actions relating to the Recreation Ground: a) To consider vandalism and anti-social behaviour on the Recreation Ground and any actions arising b) To note advice from the Charity Commission regarding car park c) To resolve to approve emergency tree surgery to be carried out at Ash Recreation Ground by Leaf Tree Services at a cost of £1,800 + VAT on 10/11 Sept d) To note Quarterly Play and Gym Equipment inspection from Safeplay Playground Services Ltd carried out on 7 July e) To note repairs completed to the bearing of the Roundabout Spinner by Safeplay Playground Services Ltd at a cost of £260 + VAT f) To note replacement completed of 3 x sets of chains on the Junior Swing by Safeplay Playground Services Ltd at a cost of £567 + VAT g) To agree to claim £260 and £567 in S106 funding from Dover District Council, in respect of planning application 16/01247, for repair of Roundabout Spinner and Junior Swing by Safeplay Playground Services Ltd h) To note Play and Gym Equipment weekly inspections

	i) To receive an update on the installation of safety signage as per guidance received from retained health and safety consultants j) To review Ash Carnival Association Summer Fayre held on 11 July and actions arising
13.	<u>ALLOTMENTS</u> To discuss and agree actions relating to Allotments: a) To note warning letters sent to the plots identified as not being sufficiently cultivated b) To note allotment plot 4B has been cleared by C&W Groundworks at a cost of £210 + VAT and has been relet to a new tenant c) To note all allotment plots are now let with a waiting list of 17 d) To agree date of October allotment inspection
14.	<u>PAVILION</u> To discuss and agree actions relating to Pavilion: a) To receive an update on the Pavilion Lease
15.	<u>HIGHWAYS</u> To discuss and agree actions relating to Highways: a) To receive an update on the village 20MPH limit b) To receive an update on the A257 Pedestrian Warning Signs installation c) To agree next steps for the 2026-27 Highways Improvement Plan
16.	<u>PARISH COUNCIL BUSINESS</u> To discuss and agree actions relating to Parish Council: a) To agree next steps for the commemoration of former resident Ray Hooker to utilise £1,000 donation received c) To note Legionella risk assessment d) To note Caretaker risk assessment e) To note Recreation Ground risk assessments f) Christmas Tree and Events at Pound Corner g) To appoint substitute Councillor to Planning Committee for 21 September
17.	<u>PLANNING</u> To consider and note applications and decisions received from DDC. a) 26/00640 Brooke House, Brooke Park, Brooke Street, Ash Certificate of Lawfulness (Existing) for the use of Brook House as a single dwellinghouse, including vehicle access, parking area and associated residential curtilage b) 26/00555 Land East Of Guston Elms, Richborough Road, Ash Erection of single storey building for use a holiday let with associated access c) 26/00672 Ship House, 59 The Street, Ash Insertion of window to front roofslope and painting/redecoration to windows/door d) 26/00673 Ship House, 59 The Street, Ash Proposed internal works to include alteration of existing staircase from basement to ground floor; removal of existing & erection of new partitions to 1st floor to form enlargement bedroom & new shower room; erection of new partitions to form 2nd floor WC; replacement of existing internal wall linings to all floors. Insertion of conservation style roof window to front elevation

18.	<u>MATTERS FOR THE OCTOBER MEETING</u>
19.	<u>DATE OF NEXT MEETINGS</u>

Mrs Sarah Rush
Clerk to Ash Parish Council, 27 August 2026