ASH PARISH COUNCIL ORDINARY MEETING AGENDA

Thursday 3 December 2026, 7.30pm
Ash Village Hall, Queens Road, Ash, Kent, CT3 2BG

Sir/Madam,

You are hereby summoned to attend the Council meeting of Ash Parish Council at 7.30pm on Thursday 3 December 2026, at Ash Village Hall, Queens Road, Ash, Kent, CT3 2BG for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, please advise the Clerk in advance by email in order that your apologies and reasons for absence can be given at the meeting.

Any member of the public wishing to attend or speak on item 6 of the agenda please email the Clerk at clerk@ashparishcouncil.gov.uk before the meeting with the agenda item and question for members.

1.	**APOLOGIES FOR ABSENCE** To note any apologies of absence
2.	**DECLARATIONS OF INTEREST** Members are requested to disclose any interest they may have for items on the agenda
3.	**APPROVAL AND SIGNING OF MINUTES** **a)** Parish Council Finance Meeting held on 11 November 2026 **b)** Parish Council Planning Committee held on 16 November 2026
4.	**PUBLICITY OFFICER** Nominate Onlooker note taker
5.	**KCC, DDC COUNCILLOR AND POLICE REPORTS** To receive the reports
6.	**PUBLIC CONTRIBUTIONS AND QUESTIONS** Meeting to be adjourned for a 15-minute session for parishioners to raise matters, individual contributions should be kept under 5 minutes. The Public may participate with the Council's consent. Please email the Clerk with any contributions relevant to items on the agenda.
7.	**OUTSTANDING ACTIONS FROM THE LAST MEETING** To receive information resulting from actions generated at the last meeting

8.	**OTHER FINANCE MATTERS AND AUTHORISATION OF PAYMENT 631306S** To resolve the approval of payments presented at this meeting: **a)** To resolve to use the new Digital AGAR portal for the 2026/27 AGAR (with £420 Audit fee reimbursement incentive for first year) **b)** To resolve to agree 63 hours payment of overtime for the Clerk **c)** To resolve to agree payment of overtime for the Caretaker **d)** Authorisation of payments/bank reconciliation - To approve the monthly payments/reconciliation
9.	**GUILTON BUS SHELTER** To discuss and agree actions relating to Guilton Bus Shelter: **a)** To resolve to accept Insurance Company's settlement offer to rebuild the bus shelter and replace bin
10.	**PAVILION** To discuss and agree actions relating to Pavilion: **a)** To receive update on the Pavilion Lease **b)** To resolve approval of trustee liability clause
11.	**HIGHWAYS** To discuss and agree actions relating to Highways: **a)** To note updated 2026 Highways Improvement Plan following meeting with Kent County Council **b)** To receive an update on the installation of the A257 Pedestrian warning signs **c)** To note the updated Traffic Regulation Order for the 20mph limit scheme running until 14 December 2026 and an update on the project costs **d)** To consider Dover District Council's Updated Traffic Regulation Order for On and Off Street Parking and agree any actions arising **e)** To note response from Stagecoach on bus scheduling impact at Pound Corner
12.	**RECREATION GROUND** To discuss and agree actions relating to Ash Recreation Ground: **a)** To note Play and Gym Equipment weekly inspections **b)** To note the installation of safety signage as per guidance received from retained health and safety consultants **c)** To note play equipment repairs have been completed by Safeplay **d)** To resolve to claim £108 in S106 funding from Dover District Council, in respect of planning application 16/01247, to replace 2 pairs of worn shackles on the safety chain of the Combination Swing in the Fenced Play Area by Safeplay **e)** To resolve to claim £82 in S106 funding from Dover District Council, in respect of planning application 16/01247, to replace 2 worn top triangle links shackles on the Toddler Swing in the Fenced Play Area by Safeplay **f)** To note works have been completed at Play Area 2
13.	**ALLOTMENTS** To discuss and agree actions relating to Allotments: **a)** Resolution of 2028 Allotment Rates - following recommendations of the Parish Council Finance Meeting to maintain the existing rates **b)** To receive an update on allotments
14.	**EVENT – ASH RECREATION GROUND** To discuss and agree actions relating to an event:

	a) To resolve to approve submitted paperwork for the Santa Fun Run on Sunday 20 December 2026 at Ash Recreation Ground
15.	**BEATING THE BOUNDS** To discuss and agree actions relating to the Beating the Bounds event: **a)** To agree the Beating the Bounds event will be held on Saturday 10 April 2027
16.	**ANTI-SOCIAL BEHAVIOUR** To discuss and agree actions relating to Anti-Social Behaviour: **a)** To review Kent Police and Dover District Council Community Safety Team's public meeting held on 12 November and agree any actions arising
17.	**CORRESPONDENCE** To discuss and agree actions relating to Correspondence received: **a)** To resolve to approve the design from Black Forge Art for Ray Hooker's commemorative weathervane **b)** To resolve to participate in the KALC Community Awards Scheme 2027 **c)** To approve Parish Council End of Year Review for distribution **d)** To note resident communications received
18.	**CONSIDER PLANNING APPLICATIONS RECEIVED AFTER THE PUBLICATION OF THE AGENDA**
19.	**MATTERS FOR THE JANUARY MEETING**
20.	**DATE OF NEXT MEETINGS** Parish Council Ordinary Meeting – Thursday 7 January Parish Council Planning Committee – Monday 18 January Parish Council Finance Meeting – Wednesday 27 January

Mrs Sarah Rush
Clerk to Ash Parish Council, 27 November 2026